

IBM COGNOS CONTROLLER: MODULE 3 - REPORTING

COURSE OVERVIEW:

This course will enable you to write reports with the internal report generator in Controller and also to use the Excel link functionality. The course gives you plenty of time to practice and gain hands-on experience.

The course will also cover the aspect of calculation accounts, what they are and how they are set up and can be used in the system.

Finally, the course takes a look at creating OLAP cubes from the Controller database and how to view those cubes using MS Excel.

The aim of this one day course is to write a suite of reports for the CINA group that could be used for monthly and yearly reporting. In addition, the trainees will calculate some key ratios for the CINA group and understand how Controller can be used to generate OLAP cubes. The experience gained in writing these reports can then be applied to your own consolidation requirements.

COURSE OBJECTIVES:

- To understand ad-hoc reporting from Controller
- To understand how to write reports in the internal report generator and group them into report books
- To learn how to use the Excel link functionality for reports written as Excel sheets
- To understand the concept of calculations accounts and how to use them in the Controller system
- To learn how to create OLAP cubes from the system

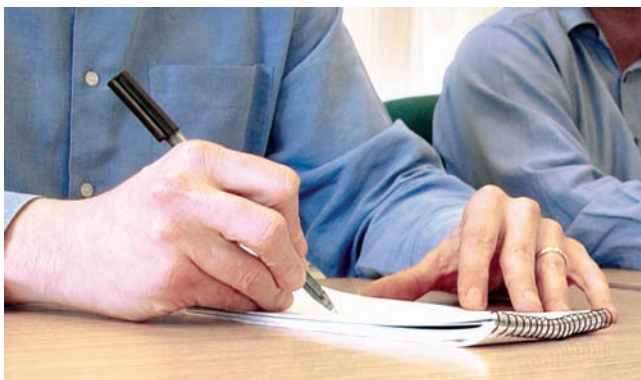
WHO SHOULD ATTEND:

This course is designed for system administrators and higher level end users that need to not only print reports but also to write and or change reports.

NOTE: This course does not cover reporting on Controller data via the IBM Cognos BI products.

LENGTH: One day

LOCATIONS: Inca Academy or Customer Site



COURSE OUTLINE: IBM COGNOS CONTROLLER MODULE 3 - REPORTING

- Ad-hoc reporting
 - How to run and print quick, one-off reports
- Internal reports
 - Writing reports in the internal report generator
 - Best practice approach for formatting
- Calculation accounts
 - What are calculation accounts and how do they differ from standard accounts
 - How to use calculations accounts in Controller
- Excel link
 - What is the Excel link
 - How to write reports using the Excel link
- OLAP cubes
 - What are OLAP cubes
 - How can Controller create OLAP cubes

HELP TEXT AND INCA SUPPORT

- Online Help, Additional documentation in Controller and Inca Support Services

ADDITIONAL INFORMATION

- The course can be run on a standard training database which includes exercises on all topics covered. Alternatively, the course can also be run on the customer database. In this case the exercises could be done by writing actual reports for the customer

